

 <p>Mobarakeh Steel Co.</p>	<h2>Supplier Questionnaire Traders</h2>	Date:
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Dear Trader

We appreciate your willingness to cooperate with Mobarakeh Steel Company.

Please fill in the attached checklist for our evaluation purposes

You may use extra sheets in case you would like to provide more information

Your authorized person should sign and stamp all pages to validate and verify the provided information and the consequent responsibilities

The answer provided to every question should be backed if necessary by attaching the supporting evidences

Failure to correct and punctual delivery of the documents will lead to lose the corresponding parameter score

In case of acceptance of your Company as an accredited Trader of Mobarakeh Steel Company and when a *supplier code* is assigned, any change in the legal status of the company that is reported in your registered documents, and any change in the information provided should be submitted to our company att. Purchase Planning Department within at most one month

Any extra material such as brochures, catalogs, technical documents, and any additional information by the supplier can be submitted in either hardcopy or digital (CD, Floppy, etc) format

For extra information please contact our Purchase Planning Department, Mobarakeh Steel Co. at +98311- 3325325, ext.3254-6 & 3397 or E-Mail: purpse@mobarakeh-steel.ir

Authorized Signatures Surname, name	Position	Signature



Date:

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Fields of Activity: (According to defined sub-branch codes and company's priority)

1.....

4-.....

2-.....

5-.....

3-.....

6-.....

Registered Trade Name:

Abbreviation:

Former Names:

Country of Registration:

CEO:

Registered No:

Date Registered:**Place Registered:**

Legal Status: ☐ Limited partnership ☐ Limited joint-stock partnership ☐ Limited liability company
☐ Joint stock company ☐ Others (**Specify Please**):

Type of Activity (based on registered documents):

This image shows a full page of white paper with horizontal dotted lines, typical of primary school writing paper. The lines are evenly spaced and run across the entire width of the page. There are no margins, text, or other markings present.



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1-2 -Address (es), Holding Company, Member of Holding Group, Affiliated Companies, Branch(es), Agent(s) and Company's Links

Address Type:(Central Office, Official Office, Sales Office, Branches, Representing Agencies, Factory, Work Shops, Stores)

No.		
Address Type		
Country		
State or Province		
City		
Address		
Phone		
Prefix No		
Intl Code		
Fax		
Mobile		
Email		
Website		
Zip Code		
Post Code		



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2- Financial Strength

2-1-Annual Turnover (Last 3 Years)

Ref.Year	Turnover Currency (USD)

2-2-Shares in other companies

Company's Name	Registered No	Field of Activity(1)	Country	State or Province	City	% of share	No of Shares	Nominal Value	Purchased Year

Descriptions

1- According to Attachment



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3-Background (Major contracts relevant to the activities of Mobarakeh Steel Co.)

No	1	2	3	4
Title of Contract				
Start Date				
End Date				
Main Contract / Subcontract				
Immediate Contractor				
Final buyer				
Quantity of goods				
Unit				
The value of Contract (USD)				
Value of Revisions (USD)				
Contract Execution Period (1)				
Person in charge in the buyer side				
Phone No.				
Status of Relevant Guarantees (2)				
Guarantee Period (Month) (3)				
Warranty Period (Month) (3)				
Status of Guarantee Period (4)				
Status of Warranty Period (4)				
Support Period (Month) (3)				
Status of Support Period (4)				
Number of Certificate of consent from earlier Contractor				
Subject of Contract (field of activities)(5)				

Descriptions

1-Done on time / Shorter/ Longer / Under process according to the plan

2-Released / If not, mention reasons

3- In case of existence

4- Finished / Continues / NA (Not Applicable)

5-According to Attachment

Attachment: Copies of customers' consent letters should be attached



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4- Products (Only main Subjects relevant to Mobarakeh Steel Co. needs)

No	1	2	3	4
Product Name				
Brand				
Unit				
Operational Production Capacity per Year				
Technical Specifications				
Guarantee Period (month)				
Warranty Period (month)				
After sale services (month)				
Secure Backlog				
Providing Technical Consultancy to customers				
Name of Test - Approve Body				
Inco term (1)				
Product Subject (2)				

Descriptions

1- EXW, FCA, FAS, FOB, CFR, CIF, CPT, CIP, DAF, DES, DEQ, DDU, DDP

2- According to Attachment

Attachments

1- Brochures and Catalogs / Technical Specifications

2- Copies of certificates and approve tests.



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5- Supply Structure

5-1- Enterprise's Suppliers (major suppliers relevant to the activities of Mobarakeh Steel Co.)

No	1	2	3	4	5
Supplier's/contractor's Trade Name					
Country					
State or Province					
City					
Tel					
Field of Activity(1)					
Service / Product Name					
Annual Capacity					
Unit					
Annual Turnover (USD)					
Cooperation started at					

Descriptions

1- According to Attachment

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6-Commercial Strength

6-1- Valid licenses for production or represent other companies

Name of Issuer	Country	State or Province	City	Tel	Type (1)	Title Of license/represent	Issue Date	Exp date

Descriptions

1- License/ Representing Agency

6-2- Branches and Representing agencies inside and outside the country (Especially in Iran)

Representing Agency	Field of Activity and Application(1)	Country	State or Province	City	Title Of represent	Commencing Date	Exp Date

Descriptions

1- According to Attachment

7- Standards, Certificates and Legal Permissions

7-1- Standards

Standard	Status	Remarks
ISO9001:2000, Quality Management System Certificate		

Descriptions

Status: 1- Not holding the standard. 2- Without the standard, but having regulations related to quality management system (Please Specify) 3- Under process (Audit Date). 4- Holding Valid Certificate (Ref and Issued Date)



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8- Key employees Info.

Fill the Attach tables for each person.

Name: Last name: Position:

8-1- Educational Info.

N0.	Grade	Educational Institute	Field of study	Start Date	End Date	GPA

8-2- Background

N0	Company's Name	Position	Start Date	End Date	Number of Certificate	Field Of Activity (1)

Descriptions

1- According to Attachment